

DD / :

FILE

Comm

17 February 1966

To Mr. Banner *B*man -

I alerted to this requirement that he brief the Director on samples of cables and suggested that he might want to have someone start preparing the samples even before receipt of this paper.

Recommend your initials on the Routing Slip.

VT
VRT

Attachment
(DD/S 66-0650)

STAT

UNCLASSIFIED	CONFIDENTIAL	SECRET
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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/S	1966	RM
2	D/CO		
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
DISCREPANCY	INFORMATION	SIGNATURE

Remarks:

2: For action as requested by the DCI in his note to [redacted] on the attached buckslip.

HK

1 to 2 -
Jack -

I would like to have this done as soon as possible. Will you please let me know when the samples are ready and I will arrange to get us on the Director's calendar.

8 FEB 1966 R. L. Bannerman

FOLD HERE TO RETURN TO SENDER	
FROM: NAME, ADDRESS AND PHONE NO.	DATE
O/Executive Director [redacted]	17 Feb 66
UNCLASSIFIED	CONFIDENTIAL
SECRET	

FORM NO. 2-61 237 Use previous editions

(40)

DD/S Distribution:

Orig - D/CO, w/O of Att (DD/S 66-0650) - W/notes as indicated above.

1 - DD/S Chrono

1 - DD/S Subject, w/Att w/notes ✓

DD/S 66-0650: Memo dtd 4 Feb 66 for Ex. Dir.-Compt., thru DD/S, fr D/CO, subj: Electrical Transmissions

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I think the attached memorandum is a very good explanation of why we do not use the date/time group method of numbering messages transmitted electrically. (This question arose when we were discussing the handling of the cable.)

I recommend that we make no change in the present system.

L. K. White

10 February 1966
(DATE)

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DD/B
FILE *Comm*

4 FEB 1966

DIS-66-0650

MEMORANDUM FOR: Executive Director-Comptroller

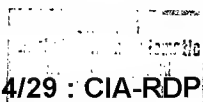
THROUGH : Deputy Director for Support *AB* 8 FEB 1966

SUBJECT : Electrical Transmissions

1. This memorandum is for information and is in response to your verbal request.

2. All electrical transmissions originated by CIA are assigned reference numbers. These numbers are transmitted to the addressees, and are also reproduced on the copies which are distributed in CIA in order that there will be a common means of reference for all holders of the message. Consecutive reference numbers for electrical transmissions have been used throughout the history of CIA. This system has eliminated confusion caused by messages with similar date time groups. Consecutive numbers are extremely important in accounting for messages throughout the communications network and in message centers. A missing or delayed message is immediately apparent when using consecutive numbers. This is not true if date time groups are used in lieu of numbers because there are often several messages with identical date time groups, and of course there are many gaps in date time groups when no messages are filed.

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3. We are reviewing the entire system to eliminate any inconsistencies or problems that we can identify. The system has proven to be basically sound and workable, and we believe it should be continued. If there are aspects of the system that should be modified or clarified, we are prepared to discuss these changes in detail with whomever you designate.


Director of Communications

Orig: LMH-OC-S/C 2-2-66

Dist: O & 1 - Addr

- 1 - DD/S *SUBJECT*

1 - OC-S/C

1 - D/CO chrono

TRANSMITTAL SLIP		DATE 4 February 1966
TO: Mr. Bannerman via Mr. Warfield		
ROOM NO.	BUILDING	
REMARKS:		
<p>Recommend your initials.</p> <p style="text-align: center;">JT VRT</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

GPO : 1957—O—439445

(47)

Approved

0780R001200060020-3

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM					
UNCLASSIFIED		CONFIDENTIAL		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DD/S Mr. Bauman				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
STAT					
Remarks:					
Col White asked [redacted] to prepare a paper on this at the meeting in his office the other day - I mentioned the meeting by phone to you after having received his invitation. Col White hoped to play the subject so no change would					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
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be necessary.



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